

Financial Statements

The Winnifred Stewart Foundation

March 31, 2019

# Contents

	Page
Independent Auditor's Report	1 - 3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Financial Position	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 13

Financial Statements

The Winnifred Stewart Foundation

March 31, 2019

# Contents

	Page
Independent Auditor's Report	1 - 3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Financial Position	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 13

# Independent Auditor's Report

---

Grant Thornton LLP  
1701 Scotia Place 2  
10060 Jasper Avenue NW  
Edmonton, AB  
T5J 3R8  
T +1 780 422 7114  
F +1 780 426 3208

To the Directors of  
**The Winnifred Stewart Foundation**

## Qualified Opinion

We have audited the financial statements of The Winnifred Stewart Foundation (“the Foundation”), which comprise the statement of financial position as at March 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of The Winnifred Stewart Foundation as at March 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Qualified Opinion

In common with many not-for-profit organizations, the Foundation derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, deficiency of revenues over expenses, and cash flows from operations for the years ended March 31, 2019 and 2018, current assets as at March 31, 2019 and 2018, and net assets as at April 1, 2018 and 2017 and March 31, 2019 and 2018. Our audit opinion on the financial statements for the year ended March 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

## Other Information

Management is responsible for the other information. The other information comprises the information, other than the financial statements and our auditor's report thereon, in the Annual Report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially

inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the Annual Report prior to the date of this auditor's report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statement**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Canada

May 27, 2019



Chartered Professional Accountants

# The Winnifred Stewart Foundation

## Statement of Operations

Year Ended March 31

2019

2018

Revenues		
Donations and fundraising activities (Note 11)	\$ 1,299,442	\$ 1,125,570
Casino income	<u>75,925</u>	<u>2,402</u>
	<u>1,375,367</u>	<u>1,127,972</u>
Expenditures		
Donations and fundraising activities (Note 11)	925,571	650,101
Salaries and benefits	174,229	231,275
Professional fees	37,228	52,294
Public relations and marketing	25,744	19,435
Office	24,342	22,306
Amortization of vehicles	13,460	24,520
Casino costs	-	2,402
	<u>1,200,574</u>	<u>1,002,333</u>
Excess of revenues over expenditures before other items	<u>174,793</u>	<u>125,639</u>
Other items		
Investment income (Note 9)	101,346	43,027
Funds provided to Edmonton Community Foundation (Note 8)	(100,000)	-
Funding provided to the Winnifred Stewart Association for the Mentally Handicapped (Note 7)	<u>(236,041)</u>	<u>(184,000)</u>
	<u>(234,695)</u>	<u>(140,973)</u>
Deficiency of revenues over expenditures	\$ <u>(59,902)</u>	\$ <u>(15,334)</u>

See accompanying notes to the financial statements.



---

**The Winnifred Stewart Foundation**  
**Statement of Changes in Net Assets**

Year Ended March 31

2019

2018

---

Balance, beginning of year	\$ 1,563,991	\$ 1,579,325
Deficiency of revenues over expenditures	<u>(59,902)</u>	<u>(15,334)</u>
Balance, end of year	<u>\$ 1,504,089</u>	<u>\$ 1,563,991</u>

---

See accompanying notes to the financial statements.

# The Winnifred Stewart Foundation

## Statement of Financial Position

March 31

2019

2018

### Assets

#### Current

Cash	\$ 105,742	\$ 276,983
Accounts receivable	50,384	12,113
Inventory	<u>67,630</u>	<u>53,710</u>
	223,756	342,806

Vehicles (Note 3)

45,993

18,647

Investments (Note 4)

2,134,665

2,044,678

\$ 2,404,414

\$ 2,406,131

### Liabilities

#### Current

Accounts payable and accruals	\$ 43,201	\$ 33,571
Deferred operating contributions (Note 5)	2,000	75,925
Grant payable to the Winnifred Stewart Association for the Mentally Handicapped (Note 7)	150,000	-
Due to the Winnifred Stewart Association for the Mentally Handicapped (Note 7)	<u>510,986</u>	<u>561,258</u>
	706,187	670,754

Deferred capital contributions (Note 6)

194,138

171,386

900,325

842,140

### Net Assets

#### Unrestricted

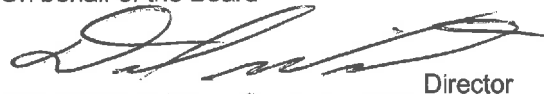
1,504,089

1,563,991

\$ 2,404,414

\$ 2,406,131

On behalf of the Board



Director



Director

See accompanying notes to the financial statements.

# The Winnifred Stewart Foundation

## Statement of Cash Flows

Year Ended March 31

2019

2018

Increase (decrease) in cash

### Operating

Deficiency of revenues over expenditures	\$ (59,902)	\$ (15,334)
Items not affecting cash:		
Amortization of vehicles	13,460	24,520
Amortization of deferred capital contributions (Note 6)	(12,517)	(9,000)
Fair market value adjustment (Note 9)	(36,337)	27,954
	<u>(95,296)</u>	<u>28,140</u>
Changes in non-cash operating working capital:		
Accounts receivable	(38,271)	(3,310)
Inventory	(13,920)	2,685
Accounts payable and accruals	9,631	20,425
Deferred operating contributions	(73,925)	75,925
	<u>(211,781)</u>	<u>123,865</u>

### Financing

(Repayments) advances from the Winnifred Stewart Association for the Mentally Handicapped	(50,272)	56,816
Grants payable to the Winnifred Stewart Association for the Mentally Handicapped (Note 7)	150,000	-
Capital contributions received (Note 6)	100	4,443
	<u>99,828</u>	<u>61,259</u>

### Investing

Purchase of vehicles	(5,639)	-
Purchase of investments	(1,177,660)	(1,031,319)
Proceeds on disposal of investments	1,124,011	1,079,407
	<u>(59,288)</u>	<u>48,088</u>

(Decrease) increase in cash (171,241) 233,212

Cash

Beginning of year	<u>276,983</u>	<u>43,771</u>
End of year	<u>\$ 105,742</u>	<u>\$ 276,983</u>

### Non-cash transaction:

For the year ended March 31, 2019, a vehicle with a fair value of \$35,169 (2018 - \$nil) was donated to the Foundation.

See accompanying notes to the financial statements.

---

# The Winnifred Stewart Foundation

## Notes to the Financial Statements

March 31, 2019

---

### 1. Purpose of the Foundation

The Winnifred Stewart Foundation ("the Foundation") is incorporated under the Alberta Societies Act. The Foundation was organized to establish, receive, administer and distribute funds or other property of value for the benefit and advancement of the interests of the Winnifred Stewart Association for the Mentally Handicapped and individuals with a developmental disability in the Province of Alberta.

The Foundation is a registered charity and is not subject to income taxes.

---

### 2. Summary of significant accounting policies

These financial statements are prepared by management in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

#### Use of estimates and measurement uncertainty

In preparing the Foundation's financial statements in conformity with ASNPO, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action. Actual results could differ from those estimates.

#### Revenue recognition

The Foundation follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions received for the purchase of property and equipment that will be amortized are deferred and recognized as revenue on the same basis as the amortization expense related to the property and equipment.

Revenues from fundraising activities are recognized on delivery which is when cash is collected from supporters.

#### Investments

Interest income is recognized when earned, dividend income when received and realized gains and losses on investments on the actual settlement date. Investments are recorded at market value. Changes in the quoted market price are recognized in the statement of operations.

---

# The Winnifred Stewart Foundation

## Notes to the Financial Statements

March 31, 2019

---

### 2. Summary of significant accounting policies (cont'd)

#### Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is based on actual original purchase price of inventory. Net realizable value is defined as the estimated selling price less estimated selling costs.

#### Donated services

The work of the Foundation is dependent on voluntary services of individuals. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Donated services are recorded at fair value when the fair value can be reasonably estimated and when the services are normally purchased by the Foundation.

#### Financial instruments

##### Initial measurement:

The Foundation's financial instruments are measured at fair value when issued or acquired. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs. Transaction costs and financing fees relating to financial instruments that are measured subsequently at fair value are recognized in operations in the year in which they are incurred.

##### Subsequent measurement:

At each reporting date, the Foundation measures its financial assets and liabilities at amortized cost (less impairment in the case of financial assets), except for equities quoted in an active market, which must be measured at fair value. The Foundation has also irrevocably elected to measure its investments in bonds at fair value. All changes in fair value of the Foundation's investments in equities quoted in an active market and in bonds are recorded in the statement of operations. The Foundation uses the effective interest method to amortize any premiums, discounts, transaction fees and financing fees to the statement of operations. The financial instruments measured at amortized cost are cash, accounts receivable, accounts payable and accruals, grant payable to Winnifred Stewart Association for the Mentally Handicapped and Due to Winnifred Stewart Association for the Mentally Handicapped. The carrying value of financial instruments approximates their fair value due to their short-term nature, unless otherwise noted.

For financial assets measured at amortized cost, the Foundation regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Foundation determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

#### Vehicles

Vehicles owned by the Foundation are recorded at cost and amortized on a straight-line basis over five years which is the estimated useful life.

# The Winnifred Stewart Foundation

## Notes to the Financial Statements

March 31, 2019

### 3. Vehicles

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2019 Net Book Value</u>	<u>2018 Net Book Value</u>
Vehicles	\$ 161,466	\$ 115,473	\$ 45,993	\$ 18,647

In the 2019 fiscal year, a vehicle with a fair market value of \$35,169 was donated to the Foundation.

### 4. Investments

Investments consist of the following:

	<u>Cost</u>	<u>2019 Market</u>	<u>2018 Market</u>
Short term deposits	\$ 29,853	\$ 29,853	\$ 15,946
Common stocks and equivalents	912,737	1,174,088	1,149,179
Fixed income securities	<u>909,930</u>	<u>930,724</u>	<u>879,553</u>
	\$ 1,852,520	\$ 2,134,665	\$ 2,044,678

### 5. Deferred operating contributions

Deferred operating contributions represent contributions that have been received to fund operating activities in future periods and have not been spent as of year-end.

	<u>2019</u>	<u>2018</u>
Deferred contributions, beginning of year	\$ 75,925	\$ -
Revenue recognized during the year	(75,925)	(2,402)
Contributions received during the year	<u>2,000</u>	<u>78,327</u>
Deferred contributions, end of year	\$ 2,000	\$ 75,925

---

# The Winnifred Stewart Foundation

## Notes to the Financial Statements

March 31, 2019

---

### 6. Deferred capital contributions

Deferred capital contributions represent externally restricted contributions received that are restricted for the purchase of property and equipment. Included in this balance are funds of \$153,485 (2018 - \$153,385) which are expected to be transferred to the Winnifred Stewart Association for the Mentally Handicapped for the Mindful Hearts Facility.

	<u>2019</u>	<u>2018</u>
Deferred capital contributions, beginning of year	\$ 171,386	\$ 175,943
Contributions received during the year	35,269	4,443
Amortized to beverage recycle revenue	<u>(12,517)</u>	<u>(9,000)</u>
Deferred capital contributions, end of year	<u>\$ 194,138</u>	<u>\$ 171,386</u>

---

### 7. Transactions with the Winnifred Stewart Association for the Mentally Handicapped

In accordance with a Transfer, Agency and Trust Agreement with the Winnifred Stewart Association for the Mentally Handicapped ("the Association"), effective April 1, 2002, the Association is responsible, as agent, for administering certain fund development activities of the Foundation, and the Foundation funds certain operating and capital expenditures of the Association. The following transactions occurred during the years ending March 31:

	<u>2019</u>	<u>2018</u>
Total funding provided to the Association:		
Operating grant	\$ 10,000	\$ 184,000
Operating grant payable	150,000	-
Casino funds	<u>76,041</u>	<u>-</u>
	<u>\$ 236,041</u>	<u>\$ 184,000</u>

As at year end, \$510,986 (2018 - \$561,258) remains payable to the Association. In addition, a \$150,000 grant has been approved and will be paid to the Association subsequent to year end. This has been recorded as a grant payable in the current year.

---

### 8. Funding provided to Edmonton Community Foundation

During the year, the Foundation provided funding to the Edmonton Community Foundation in the amount of \$100,000. The donation was used to establish the Winnifred Stewart Association Endowment Fund, whereby, any income generated from these funds will be paid to the Winnifred Stewart Association for the Mentally Handicapped.

---

# The Winnifred Stewart Foundation

## Notes to the Financial Statements

March 31, 2019

---

### 9. Investment income

Investment income for the years ending March 31 consists of the following:

	<u>2019</u>	<u>2018</u>
Dividends	\$ 36,842	\$ 43,091
Interest earned	31,116	29,653
Interest paid	(2,999)	(1,763)
Fair market value adjustment	<u>36,337</u>	<u>(27,954)</u>
	<u>\$ 101,346</u>	<u>\$ 43,027</u>

---

### 10. Financial instrument risks

The Foundation's main financial instrument risk exposure is detailed as follows:

#### *Financial instrument risks*

The Foundation has established an investment policy with maximum asset mix ranges of 0% to 20% for cash and marketable securities, 30% to 60% for fixed income securities (bonds) and 40% to 70% for equities. Risk is reduced through asset class diversification, diversification within each asset class and quality constraints on fixed income securities and equity investments. Equity investments are limited to issuers listed on major national exchanges. Investments in fixed income securities must have a minimum credit rating of BBB or higher and the allowable investment in corporate bonds is limited to a maximum of 40% of the portfolio. The investment policy is reviewed annually.

#### *Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Foundation is subject to interest rate risk on its marketable securities and fixed income investments. The Foundation manages the interest rate risk by restricting both the type and term of the securities eligible for investment. It is management's opinion that the Foundation is not exposed to significant interest rate risk arising from financial instruments.

#### *Market risk*

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Foundation is subject to market risk on its equity investments. The Foundation mitigates market risk through asset class diversification and quality constraints. As a result, it is management's opinion that the Foundation is not exposed to significant market risk arising from financial instruments.

#### *Liquidity risk*

Liquidity risk arises from the possibility that the Foundation might encounter difficulty in settling its debts or meeting its obligations related to financial liabilities. It is management's opinion that the Foundation is not exposed to significant liquidity risk arising from financial instruments.



---

# The Winnifred Stewart Foundation

## Notes to the Financial Statements

March 31, 2019

---

### 11. Additional fundraising program information

	<u>Gross Revenue</u>	<u>Expense</u>	<u>Net 2019</u>	<u>Net 2018</u>
Garbage bags and Christmas wrap	\$ 285,187	\$ 263,084	\$ 22,103	\$ 146,911
Beverage recycle	848,174	626,194	221,980	292,689
Fundraising events	42,514	24,204	18,310	-
Donations	<u>123,567</u>	<u>12,089</u>	<u>111,478</u>	<u>35,869</u>
	<u>\$ 1,299,442</u>	<u>\$ 925,571</u>	<u>\$ 373,871</u>	<u>\$ 475,469</u>

Included in beverage recycle gross revenues are donations of \$65,606 (2018 - \$76,973) received during the year to support the beverage recycle program.

Included in garbage bags and Christmas wrap are donations of \$43,529 (2018 - \$49,772) received during the year to support the garbage bags and Christmas wrap program.

Fundraising events revenue includes \$41,375 (2018 - \$nil) collected for the 1<sup>st</sup> annual Joey Moss & Friends golf tournament held in August 2018.

---

### 12. Comparative figures

Certain prior year figures have been reclassified to conform to the current year's financial statement presentation.

