



CAREER OPPORTUNITY

SERVICE DELIVERY | SUPPORT COORDINATOR

VISION

People with diverse abilities will have a voice, a choice and a place to belong for their entire lives

MISSION

Winnifred Stewart walks alongside adults with intellectual disabilities, amplifying their right to belong and fostering community inclusion.

REQUIRED QUALIFICATIONS

- Vulnerable Sector Security Clearance
- Emergency or Standard First Aid

POSITION SUMMARY

The Support Coordinator role combines direct supports to individual with disabilities and provides general support in the day-to-day operations of their assigned residence

RESPONSIBILITIES

- Help the individual and their circle of support develop, and document individualized, person-centered plans to guide services related to individual development, community participation, behavior management and/or personal care.
- Assist with support plans in more complex situations.
- Encourage individuals to use their rights and take responsibility to make life choices.
- Provide direct care to individuals with high needs and/or medically fragile individuals, as required.
- Monitor and support the health and well-being of individuals in care. This includes identifying changes in conditions related to individual's behavior, physical and emotional well-being, and takes all necessary steps to address.
- Strictly adhere to medical protocols and standing orders for medication and other remedies.
- Find and develop recreational and other social interaction opportunities for individuals, in order to create a wider range of options and natural supports within the community.
- Be a social and/or recreational role model and coach to help the individual participate and contribute effectively within the community.
- Create clear, objective records and complete required reports and other documentation as required by the position.
- Communicate in a professional, timely, accurate and respectful way with individuals, families, guardians, staff and community members.
- Work effectively in a team-oriented environment.

PREFERRED QUALIFICATIONS

Join our team to develop your career while making a difference in the lives of others. There are plenty of jobs out there, but we offer more than just a job. Just ask our staff;

“Great employers that really care”

“Incredible organization, with many long term dedicated staff who have a passion for serving people with disabilities”

“WS supports me to be successful in my role”

“WS is my work family and it really does feel like a big family”

“Relaxed, fun, spontaneous environment”

- Preferably a Diploma or equivalent post-secondary education in a relevant discipline; and additional specialized training and progressively more responsible experience in a relevant discipline/setting.
- A positive attitude and belief that persons with disabilities have the right and responsibility to define and pursue their life choices and pursue active participation in the community.
- An understanding of the opportunities and options available to persons with disabilities plus demonstrated cultural and ethnic sensitivity.
- Effective written and verbal communication skills.
- Well-developed coaching and mentoring and coordinating skills.
- Effective time-management and priority-setting skills, and the ability to balance competing demands/priorities and deal with competing opinions.
- Relevant knowledge and the ability to model and support the development of basic living, personal and social skills.
- Relevant knowledge and the ability to contribute to effective person-centered programming plans around skill acquisition and/or behaviors of concern.
- A minimum of 2 years' experience with diabetes, epilepsy, dementia, lifts and transfers.
- Knowledge of the broader range of community resources available to support an individual's participation and inclusion.
- Demonstrated ability to work effectively in a team. This includes the ability to function effectively within an individual's circle of support.
- The ability to work various shift schedules and in physically challenging situations, as required.

LOCATION

Home 7

HOURS OF WORK

Monday - Thursday
Sunday

7:00am – 12:00 pm
08:30 pm – 4:00 pm



EMAIL



780 453 6707



WEBSITE



FACEBOOK



INSTAGRAM